



CBSE Aff. No. 2130445

# ST. FIDELIS SR. SEC. SCHOOL

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## PROSPECTUS

2019-2020



## ST. FIDELIS SR. SEC. SCHOOL, ALIGARH

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## FROM THE PRINCIPAL'S DESK

*Dear parents,*

Welcome to St. Fidelis Sr. Sc. School ! The goal of everyone here is to ensure that your children do better than they think they can. We want your children to be happy, confident and supported throughout their education with us.

Our students are encouraged to enjoy school and thrive in a rich learning environment that is welcoming and in which students feel safe and valued. I am proud to lead a school where the management and staff work together to provide the best education possible for the students. Certainly this means academic success in the CBSE board exams as well.

My staff knows and values each individual student and this leads to a very high standard of behaviour in the school and in the society. We are proud of the friendly and caring environment of our school where good manners and high standards of behaviour are instilled.

We aim to provide your children with the opportunity to develop their talents both in class and beyond. We offer an impressive programme of extracurricular activities like sports, music and dance. Participation in these activities is celebrated and our students are encouraged to participate in all aspects of school so that they may develop as young leaders, well equipped for their place in the world.

Our students work hard at school and at home because they know that excellent effort and assignments are rewarded. A strong home - school partnership is essential if young people are to succeed.

With my best wishes for a long term partnership.

**Fr. Sunny Kottoor**





## SHORT HISTORY AND GENERAL INFORMATION

St. Fidelis School is founded and administered by the Catholic Archdiocese of Agra. It is a Catholic Minority Institution established Under the Article 30 of the Indian Constitution.

The School was established in 1992 with 524 students on roll in L.K.G. and U.K.G. Every year the school has been growing one class and at present the school has reached up to Sr. Secondary level. After receiving NOC (No Objection Certificate) from UP State Government, the school has been Affiliated to Central Board of Secondary Education (CBSE), New Delhi, Vide Aff. No. 2130445. We are imparting purposeful and complete schooling upto Std. XII with all possible streams and choices.

## AIMS AND OBJECTIVES

The school aims at imparting quality (sound) education to the children of the citizens of Aligarh without any distinction of caste, creed, social status or sex and enhance all round development of the students. We aim to inculcate in them the values of true discipline, hard work, respect for all religions and cultures leading into national integration, human dignity, honesty and a spirit of sportsmanship to make them morally, socially, physically and mentally fit to become active, useful and worthy citizens of India. Discipline with love is what we aim at inculcating in the students. That is precisely the motto of the school- "तमसोमा ज्योतिर्गमय" "From darkness unto light."

## MEDIUM OF INSTRUCTION

The medium of instruction is English. Equal emphasis, however, is given to Hindi, the national language, with Urdu and Sanskrit as optional languages from Classes VI to VIII.

## ADMISSION

Students are admitted only to LKG classes for the new session. Procedure of admission for the same includes online registration, meeting/identification, draw of lots, etc. Admission to Classes other than LKG can be done only in April/July as per the vacancies created by outgoing students. In that case preference will be given for transfer cases (out station cases) only. SC/ST may be given preference provided they produce such documents.

## PRE-SCHOOL

Our Pre-Schooling is for 2 years which is called LKG & UKG.

## REGISTRATION

Online registration of students for LKG remains open for five days in January on our website [www.stfidelisaligarh.org](http://www.stfidelisaligarh.org). Kindly visit the website for details.

## ELIGIBILITY

By April 1<sup>st</sup> (current year) a child should be of 4 years and plus. However, the child with age 3 years 7 months to 4 years 6 months by April 1<sup>st</sup> of the current year can also apply.



## SUBMISSION

Hard copy of the duly filled forms should be submitted to the school office on the scheduled dates between 10:00 a.m. and 1:30 p.m. with the following documents:

- (a) A latest passport size photograph of the child with parents (with date mentioned).
- (b) An attested photocopy of the Original Date of Birth Certificate issued by Nagar Nigam/ Nagar Palika.

## PLEASE NOTE :

- (a) Incomplete forms will be rejected.
- (b) No exchange of forms is permitted.
- (c) No kundali, no hospital certificate, no affidavit for date of birth is acceptable or valid.
- (d) Changes in the date of birth will not be entertained. Date of Birth once registered can not be altered.
- (e) Recommendations of any kind will be disqualification for admission.
- (f) No registration form will be accepted without attested copy of date of birth certificate and photograph.
- (g) As per G.O. No.1101/-1(5) session 1981-82 dated Lkn. Oct 15, 1981-D.O.B shall not be changed later on under any premise / reason.

## MEETING / IDENTIFICATION

Identification of the parents with the child must be done. The meeting/ identification date and time are intimated at the time of submitting the duly filled forms. Change in date and time of meeting / identification will not be entertained.

The meeting for identification of the candidates and parents is held more for security reasons than any other. During the meeting no academic tests are held, no questions are asked to measure the intelligence and knowledge of the child. Every child has a right to go to school and we make no discrimination on the basis of caste, creed, sex, economic status or social status. However, we admit only as many as we can. Therefore, we regulate the same by the draw of lots. This is a co-educational institution keeping 50% (fifty percent) seats for both boys and girls i.e. equality in seats in each class.

▶ The candidates appearing for the meeting/ identification should be accompanied by both the parents and not by any other relatives.

▶ Come with the original Birth Certificate and Acknowledgement Card for meeting/identification.



## DRAW OF LOTS

After the meeting/identification of the candidates with their parents, the duly completed forms of the eligible candidates (over aged or under aged, applied in the previous year etc. are treated as non-eligibles) are put to draw by lots. This is done before the school community, by the students, during the morning school assembly. The picked out names of the candidates for admission shall be displayed on the School Notice Board on a scheduled date.

## ADMISSION PROCEDURE

Once the names of the candidates are short-listed, admission should be taken on the appointed dates, failing which they will forfeit the seats and same will be allotted to those candidates who could not get through the draw. A fee book (challan) and an admission form will be issued from the school office to complete the admission procedure.

## ADMIT CARD

Admit card will be issued to the students by the school office only after the completion of the admission procedure i.e. submission of the admission form at school office along with the original date of birth certificate and after payment of the fees in the bank.

## BOOKS AND SYLLABUS

The school follows the syllabus of NCERT and the books are prescribed accordingly. A list of text books and stationery required shall be given at the time of admission. Books and stationery are to be purchased from the market, as the school does not provide the same.

## UNIFORM

### DURING SUMMER

**BOYS :** (Monday, Tuesday, Thursday and Friday) Maroon check shirt, maroon half pants, maroon socks, black shoes with lace and maroon belt with pink stripes.

**BOYS:** (Wednesday & Saturday) Complete white shirt, white half pants, white socks, white P. T. shoes (canvas) and maroon belt with pink stripes.

**GIRLS :** (Monday, Tuesday, Thursday and Friday) Maroon check frock black hair band, maroon socks, and black shoes.

**GIRLS:** (Wednesday & Saturday) Complete white frock, white P. T. shoes (canvas), white hair band.

### DURING WINTER

**BOYS & GIRLS :** (Monday, Tuesday, Thursday and Friday) Maroon check full sleeves shirt, Steel grey (dark grey) full pants, maroon plain sweater, maroon scarf/cap, maroon jacket, grey socks and black shoes with lace, black hair band for girls.

**BOYS & GIRLS :** (Wednesday & Saturday) Complete white uniform, maroon plain sweater, maroon jacket, maroon scarf/cap, white socks and white shoes, white hair band for girls.

## CLASSES

Classes commence from April of current year. For LKG and UKG, classes are held for six days a week i.e. Monday to Saturday. The admit card issued to the students by the school office at the time of admission should be submitted to the respective class teachers on the first day of attending the class. No student will be allowed to attend the class without the Admit Card issued from the office.



## EVALUATION AND EXAMINATION

There will be continuous monitoring of the progress and development of the students. The report cards are given to parents in October and March (twice a year for LKG and UKG). Repetition of class (failure) will not be allowed in LKG and UKG. There shall be no formal examination but daily assessment of the child is taken into consideration.



## PARENTS TEACHERS MEETING

Every 2nd Saturday is an Open House Day for Parents Teachers Meeting. The parents are expected & encouraged to come and discuss matters regarding the progress and problems of their child/ward with teachers.

## DETAILS OF THE FEE STRUCTURE

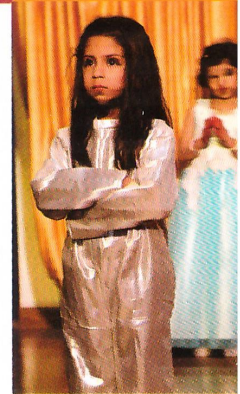
Class	Fees Head	Fees of Prev. year 2017-2018	Fees of Crnt. Year 2018-2019	Fees of Ensuing Year 9.28% increment 2019-2020
LKG & UKG	Composite Annual Fees Exam Fees	25700/-	27000/- 400/-	29520/- 600/-
Class I-V	Composite Annual Fees Exam Fees	28620/-	29400/- 400/-	32160/- 600/-
Class VI-VIII	Composite Annual Fees Exam Fees	30320/-	31500/- 500/-	34440/- 700/-
Class IX-X	Composite Annual Fees Exam Fees	34700/-	36180/- 500/-	39540/- 700/-
Class XI-XII				
PCMC	Composite Annual Fees Exam Fees	45500/-	46980/- 500/-	51360/- 700/-
PCMH	Composite Annual Fees Exam Fees	39500/-	42000/- 500/-	45900/- 700/-
PCBB	Composite Annual Fees Exam Fees	43500/-	47400/- 500/-	51840/- 700/-
PCBH	Composite Annual Fees Exam Fees	39500/-	43020/- 500/-	47040/- 700/-
COMM/H	Composite Annual Fees Exam Fees	33500/-	36480/- 500/-	39900/- 700/-
HUM	Composite Annual Fees Exam Fees	33500/-	36480/- 500/-	39900/- 700/-

1. Every pupil shall pay fees for 12 months
2. Fees will be collected on monthly basis
3. Fees should be submitted in bank
4. No reduction of fee is made on account of mid summer and winter holidays or other vacations or temporary absence.





5. All payments must be made before the date specified in the fee book. If the last date is a holiday payment must be made before that date. Parents must keep the receipts issued to them and produce them for proof of payment, if needed.
6. No child will be permitted to begin a new term unless all arrears due on his/her account have been cleared in full before the commencement of the new term. A student not paying fees will have to pay a fine of Rs. 20 per month in addition to the arrears.



### CO-CURRICULAR ACTIVITIES

The school believes in all round education along with academics. It equally emphasizes on activities like speech, singing, dancing, craft, drawing, races, sports, recitation, fancy dress, etc. These activities are conducted throughout the year and the winners are awarded.

### STUDENT-SPACE RATIO AND STUDENT-TEACHER RATIO

Our Institution has an adequate space per student as well as adequate Teachers per students which helps the teacher to focus on each and every student. We have two-way interaction between the two and make sure to eliminate all hindrances in the way to an effective communication and dialogue.

### SALARIES OF TEACHING STAFF

The teachers are paid salaries as per grade pay prescribed by the respective board. The grades are as follows :

Grade	No. of Teachers	Pay Scale	Grade Pay
NTT	18	5200-20200	2400
PRT	73	5200-20200	4200
TGT	22	9300-34800	4600
PGT	21	9300-34800	4800

Apart from the above salary grades, the teachers are given other benefits like provident fund, ESI facility, Gratuity and other terminal benefits commensurate with the best.

### MAJOR EVENTS ORGANISED BY THE SCHOOL

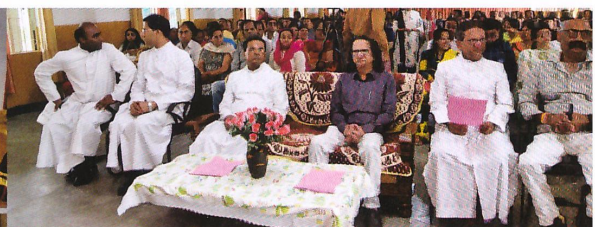
The school organizes Annual Day Function, Republic Day Celebration, Independence Day Celebration, Festivals of all major religions, various inter-school competitions of various cultural items and other events throughout the academic year.

### EVENTS ORGANIZED FOR TEACHER TRAINING AND DEVELOPMENT

Various seminars are organized for the teachers on various topics like Managing Behaviour Problems in Students, Accountancy Workshops, OSM Trainings, Phonics, Phonetic Drills, Stress Management, Capacity Building Programme on Life Skills, Attitudes, Values & Health. These seminars help in developing communication skills that make teachers more effective to conduct effective sessions & develop effective facilitating skills.

### INFRASTRUCTURE

1. Classrooms
2. Science Labs (Biology, Chemistry & Physics)
3. Computer Labs
4. Library
5. Separate Rooms for Dance, Arts, Music, Sports & Multi Purpose Halls.



## STUDENTS' VOICE

We have an active and engaged School Students' Parliament that has strong voice within the school community. We believe that all students have the potentials to be leaders and it is our responsibility to nurture and develop those skills. Students are offered the opportunity to become student leaders and they secure this by going through a nomination process.



**Note : The School does not provide transportation facility.**

